

## **Community Health Services A Board Member Agreement**

I, \_\_\_\_\_, understand that as a member of the Board of Directors of Community Health Services, I have a legal and ethical responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the organization, and I will act responsibly and prudently as its steward.

As part of my responsibilities as a Board member:

1. I intend to interpret the organization's work and values to the community, represent the organization, and act as a spokesperson.
2. I will engage in behavior which is, in fact and appearance, legal, ethical, and consistent with the mission and values of CHS and acknowledge and disclose any conflict of interest.
3. I plan on attending at least 75% of Board meetings, committee meetings, and special events.
4. Every year I intend to make a personal financial contribution at a level that is meaningful to me.
5. I am willing to serve on a committee.
6. I am willing to actively participate in one or more fundraising activities.
7. I will act in the best interests of the organization and excuse myself from discussions and votes where I have a conflict of interest.
8. I will stay informed about what's going on in the organization. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies, and other board matters.
9. I will work in good faith with staff and other board members as partners towards achievement of our goals.
10. I will treat the staff, constituents, and other Board members with respect and dignity and challenge each other with respect, dignity, fairness, and consistency.

In turn, the organization will be responsible to me in the following ways:

1. I will be sent, without request, quarterly financial reports and an update of organizational activities that allow me to meet the "prudent person" standards of the law.
2. Opportunities will be offered to me to discuss with the Executive Director and the Board President the organization's programs, goals, activities, and status; additionally, I can request such opportunities.
3. The organization will help me perform my duties by keeping me informed about issues in the industry and field in which we are working and by offering me opportunities for professional development as a board member.

4. Board members and staff will respond in a straightforward fashion to questions that I feel are necessary to carry out my fiscal, legal, and moral responsibilities to this organization. Board members and staff will work in good faith with me towards achievement of our goals.
5. If the organization does not fulfill its commitments to me, I can call on the Board President and Executive Director to discuss the organization's responsibilities to me.

Signed by Member, Board of Directors

Printed Name

Date:

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Signed by President, Board of Directors

Printed Name

Date:

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The Board President should sign two copies of this agreement for each Board member. Each new Board member should sign both and return one copy to the Board President who will forward it for retention in the Board Development Committee records. The other copy can be kept by the Board member for reference.